Meeting Opened: 7.35pm

Attendance: Anita Westera, Susan Engel, Heather Rutty, Kate Atkinson, Stephen Henderson, Anna Wong-Ng, Vicki Dodd, Marion Payne, Nat Felvus, Robyn Tindall

Staff attendance: David Robson (Principal), David Sharpe (Deputy Principal),

Apologies: Jane Whittingham, Leigh Stewart, Kate Callinan, Deb Burford, Isla Smith

Welcome and Introductions: meeting commenced with a tour of the refurbished science laboratories led by Mr M Robson (Head, Science). This was following by presentations by the School Captains and Vice Captains – Will Atkinson, Vanessa Ng, Kara Henderson and Toby Felvus. They presented on their school initiatives as captains for 2015.

Acceptance of Previous Minutes: Heather Rutty; Seconded: Marion Payne

Business Arising from Previous Meeting:

- Financial Membership: parents present were reminded that to become financial member for 2015 they need to pay their $2 membership fee to the treasurer.
- Bunnings BBQ Date: confirmed that a letter is required; Robyn will complete.
- Life Membership decision re Lauren Borst: a sub-committee was established comprising Robyn, Heather and David to recommend a decision to the P&C.

Correspondence:

- P&C Federation Magazine was distributed

Treasurer’s Report:

- Balance on P&C account $12,892.53
- Reminder that the main focus of fundraising is a covered outdoor learning area (COLA). We have also received a grant to $32,000 towards the COLA.

Entertainment Book Working Party Report:

- Working group is Heather, Kate and Marion. Carmel Pemberton is school contact.
- Books to be delivered 7 May and distributed on the same day to Year 7 students only. Other students can get them on request or purchase the e-book. Working closely with new Entertainment Books representative to get a better result this year.
Keira High School P&C Meeting
MINUTES
Wednesday 6 May 2015

Principal’s Report:
- Annual School Report has been finalised. It lists the three foci areas as:
  - Transformational learning;
  - Instructional leadership; and
  - Optimal well-being
- Position of Head Teacher, History, is now vacant and a selection panel is being formed. No current member of the P&C has training in competitive selection processes. David will organise a training session. Discussion revealed one parent not present on the night who has the training; she will be approached to be on the selection panel. Alternatively Lauren Borst may be available.
- History & Social Science staff room refurbishments almost complete.
- Students will be participating again in Wot Opera in 2015. A request for funding will be made to the next P&C meeting.

Deputy Principal’s Report:
- Requested parents to download the school plan from the school website and read it as it contains not just the school’s vision for the future, but the nuts and bolts of current operations.

General Business:
- Last meeting examined goals for the P&C. These will be uploaded to the School website. Please have a look at them. The document is a work-in-progress, comments welcome.
- Next meeting there will be a tour of the History & Social Sciences area and the guest speakers will be a P&C Federation Rep to discuss their role, training that can be provided and fundraising techniques. Another possible speaker is on the History Alumni Project that was done on the school previously and could be updated.
- Vicki offered to be the P&C’s grant finder.
- Ryan Park’s office rang school on 6 May regarding further grant opportunities.

Meeting Closed: 8.40 pm